Detailed Budget

Please include descriptions of the specific costs associated with each budget line.

**This budget template is an example and should be adopted to reflect project specifics.**

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| **Detailed Budget**  **Project Title (including year, type of project, country, and sector)**  **Organization**  **Country** | | | | | | | | |
| **Budget Line** | **Description** | **Level of Effort (% attributed to specific project)** | **Unit Type** | **Unit Cost (specify-month, week, etc.)** | **No. of Units** | **CUF Contribution** | **Other Sources of funding** | **Total** |
| **A. Local administrative costs,** including details on budget sub-items in this category. | **Field-based Administrative Costs:**  1) Office Rent  2) Office Supplies  3) Other (specify) | **e.g. 5%** | **salary** | **$1,000/month** | **12** | **12,000** | **0** | **12,000** |
| **Sub-Total Personnel:** | | | | | | | | |
| **B. Supplies/Materials and Services** distributed to project beneficiaries (e.g. tents) or services provided directly to project beneficiaries (e.g. mobile clinics). | **Supplies/Materials and services:**  1) Item A  2) Item B  3) Item C |  |  |  |  |  |  |  |
| **Sub-Total Programming:** | | | | | | | | |
| **C. Logistics,** including the costs of transporting, storing and distributing supplies and materials to beneficiaries. | **Logistics:**  1) Transport of Supplies and Materials  2) Storage of Supplies and Materials  3) Other (specify) |  |  |  |  |  |  |  |
| **Sub-Total Local Administrative Costs** | | | | | | | | |
| **D. Other Training and Capacity Building:**  1) Specify: |  |  |  |  |  |  |  |  |
| **TOTAL PROJECT COSTS:** | | | | | | | | |